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DD/A Registry

82-0024/10

18 FEB 1982

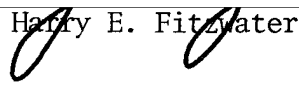
82-4406

MEMORANDUM FOR: Executive Director

FROM: Harry E. Fitzwater
Deputy Director for AdministrationSUBJECT: Transfer of Safety Group, Office of Security, to
Office of the Deputy Director for Administration

1. In accordance with Recommendation Number 22. of the Inspector General's Report on the Office of Security which was approved by the Deputy Director of Central Intelligence, I am transferring the Safety Group from the Office of Security to the Office of the Deputy Director for Administration reporting directly to the Associate Deputy Director for Administration.

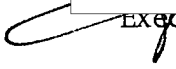
2. In order to more fully implement the safety program as suggested in the IG report, I also intend to include in the FY-84 budget a request for additional resources in accordance with the attachment.


Harry E. Fitzwater

Attachments:

1. Organization Chart
2. Resource Requirements

CONCUR:


Executive Director

19 FEB 1982

Date

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SAFETY GROUP

ENHANCEMENT

PERSONNEL

Chief, GS-15
Deputy Chief, GS-14
Secretary, GS-7
Clerk/Typist, GS-6

Services & Plans

(Admin. handled by Chief & Deputy Chief)

Headquarters Support

(Handled by all personnel)

Fire Prevention and Protection

Fire Protection Engineer, GS-13

Motor Vehicle Safety

Safety Officer, GS-12

Training & Education

Safety Officer, GS-13

Safety Assistant, GS-6

Analysis, Statistics & Promotion

Safety Assistant, GS-9

Accident/Fire Investigation

Safety Officer, GS-12

Industrial Hygiene

Industrial Hygienist, 2 GS-13

Technician, GS-9/11

Inspection

(Admin. handled by Chief and Deputy Chief)

Domestic Inspection

(Handled by all personnel)

Overseas Inspection

Safety Officer, GS-13

Safety Officer, GS-13

(also performed by all personnel)

TOTAL PERSONNEL

11 Professionals
2 Safety Assistants
1 Secretary
1 Clerk/Typist